

Welcome Back to Wellington School!

September, 2020

A Guide to a Safe Re-Opening



A guide to help you know what to expect when you come back:

Slide 3- Greeting

Slide 4- Before You Come to School

Slide 5- Arrival

Slide 6- Assigned Doors

Slide 7- Students - Entering the School

Slide 8- Cohorts

Slide 9- Lunch Program

Slide 10- Will the Classrooms look different?

Slide 11- Recess

Slide 12- Walking in the School

Slide 13- Washrooms

Slide 14- Increased Cleaning/Disinfecting

Slide 15- Appointments/Early Pick Ups

Slide 16- End of Day Pick Ups

Slide 17- Using the Outdoors

Slide 18- What Happens if my Child

Becomes Ill at School?

Slide 19- Learning

Slide 20- Student Mental Health/Well Being

Slide 21- General Recommendations

Slide 22- School Supplies

Slide 23 and 24- Staff List and Emails

Slide 25- Helpful Links/Resources

Slide 26- Closing

We are so happy to see you!



The end of last school year was very challenging due to COVID-19. We really miss all of you and are looking forward to seeing you in a short while.

The following slides will help you understand the new safety rules at Wellington School. Much of school will look the same, but we do have some changes. These changes were created to help keep everyone safe and follow both Winnipeg School Division and provincial recommendations. All staff will be trained on these new protocols prior to school opening for students.

Guidelines are subject to change to meet current health recommendations.

Before you come to school, the critical role of families:



- **Caregivers must prescreen** their child/children to ensure they are not exhibiting any COVID-19 symptoms before coming to school. Any student who is showing any symptoms (including runny nose, sneezing, coughing, etc.) **must stay home.**
- See this link for the screening tool:
<https://sharedhealthmb.ca/covid19/screening-tool/> **NOTE: ALL FAMILIES MUST ADHERE TO THE REGULATIONS ON THIS LINK**
- **Pack a water bottle** with your snacks and lunch. Water fountains will not be operating at this time. There is a water bottle filling station located outside the gym.
- **Masks are mandatory for all staff and students grades 4 and up. Masks are recommended for all other students.**

Arrival:



- Students will arrive **no earlier than 8:45 am or 12:45 pm** each day.
- Students will line up at their assigned doors when **their** entry bell rings.
- Grade 4 - 6 students will put their mask on before entering the building.
- **Entry for Grade 5/6 students will be at 8:50 am and 12:50 pm. Nursery to Grade 4 student entry will be at 9:00 am and 1:00 pm.**
- While waiting for entry there will be **marked spacing 6 feet apart outside of the school.**
- Each child's teacher will greet students at their door for screening.
- If **late**, students -please enter the Simcoe St. doors. There will be a sign in sheet that will be placed on a table just inside the doors. A staff member will be there to assist.
- **NOTE: At this time, Parents/Caregivers are allowed into the school by appointment only, and will be asked to wear a mask if possible, while attending.**

Assigned Doors:



- All Classrooms will be assigned a door that will serve as their entry and exit door for arrival, dismissal, and recess.
- Doors will have signage



Students – Entering the School



- Students line up outside their assigned doors, at their entry bell. There will be 2 bells for each entry time.
- **Entry for Grade 5/6 students will be at 8:50 am and 12:50 pm. Nursery to Grade 4 student entry will be at 9:00 am and 1:00 pm.**
- Teachers will meet their classroom at their designated door and ask COVID screening questions.
- Students will sanitize their hands. Teachers will have a routine for students to do this.
- **NOTE: The Wellington Staff may look a bit different. We will all be wearing masks to help keep everyone safe.**

Cohorts:



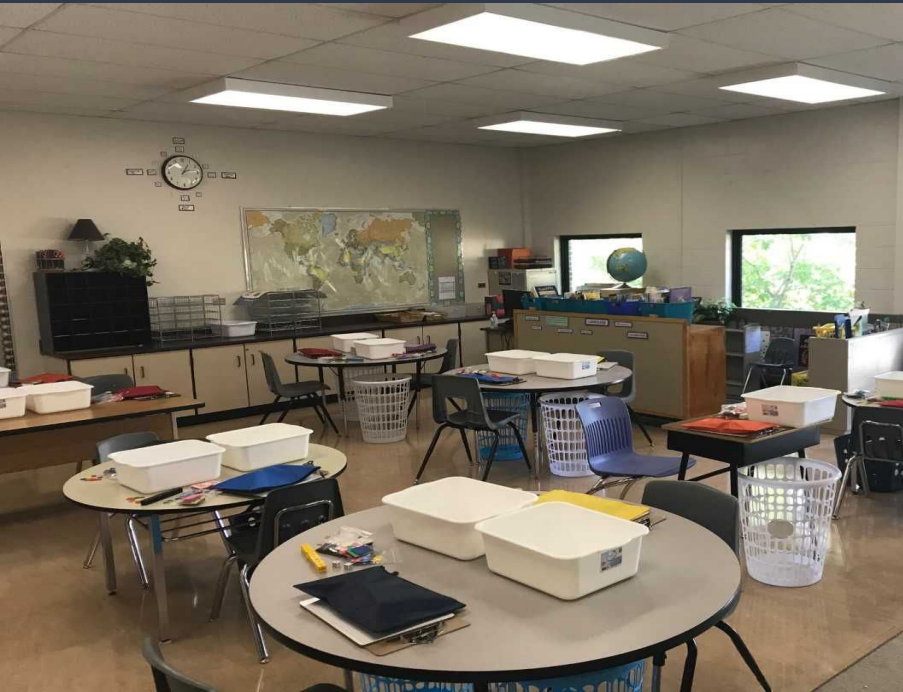
- **Cohorts** are groups of students that will stay in the same part of the building, have recess together, and have lunch recess together.
- Lunch will be in the classrooms, and may be combined within their cohort only if necessary.
- Cohorts at Wellington are based on age and where the classroom is in relation to exit doors.
 - **Cohort Blue:** Rooms 219, 218, 217
 - **Cohort Green:** Rooms 113, 110, 109
 - **Cohort Yellow:** Rooms 116, 115, 114
 - **Cohort Red:** Rooms 212, 210, 209
 - **Cohort Orange:** Rooms 216, 215, 211
 - **Cohort White:** Rooms 129, 229, 228

Lunch Program



- Lunch Program will continue to be run by a Parent group.
- All students will eat lunch in their classrooms.
- **There will be no heat up lunches at this time.** Please send lunches that can be eaten cold.
- Any questions about registration or program questions, please contact the office, and we will direct your call.
- At approximately 12:30 students will go to a designated area for a movement break with their cohort. The gym, multipurpose room, or outside areas will be used, and staff will supervise these areas.
- Once students exit the room lunch supervisors will disinfect the room and follow standard cleaning procedures.

Will the classrooms look different?

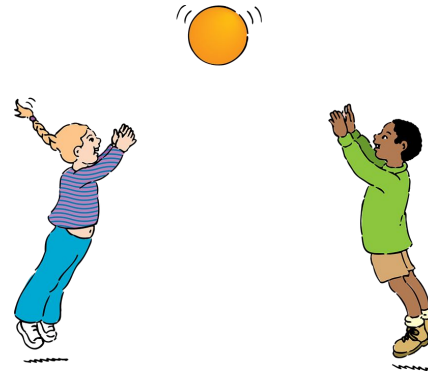


- Classrooms will largely look the same.
- Some modifications are necessary to keep everyone safe. These include: **seating at least 1 meter apart, less clutter, and the removal of carpet gathering areas.**
- Student supplies will no longer be communal. Each student will receive their own school supplies.
- Performing Arts and Physical Education will continue following safety guidelines.
- Phys-Ed classes will be held primarily outside. Please dress accordingly for the weather.

Recess



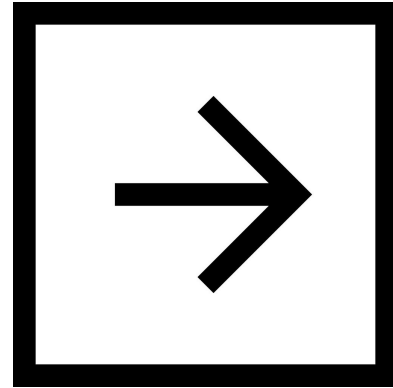
- Recesses will be staggered between the cohorts, there will be three separate recess times. One cohort will play in the field, the other on the hardtop.
- Cohorts will not share equipment with other cohorts.
- **NOTE:** As per Manitoba Public Health, the play structure is a low risk for virus transmission, and will not be sanitized between uses.
- Students will wash their hands before and after recesses.



Walking in the School



- Travel in the school is guided by clearly marked arrows, and bright red and green stop and go signs showing appropriate directions to travel along, and doors to travel through.
- Stay 6 feet (2 m.) apart (the arrows are set 6 feet apart to help you distance appropriately).



Washrooms:



- The washrooms will now be separated by cohorts.
- Each cohort will use the washroom closest to their classroom.
- Only one child per classroom will be out of the room at a time.
- There will be a system to monitor when it has been in use.

Increased Cleaning/ Disinfecting:

- Our custodial team has been working very hard over the summer to make sure we are ready for a safe return. Thanks so much!
- We have increased cleaning schedule which includes frequent cleaning of door knobs, faucet handles, electronic devices, washrooms, etc.
- All classrooms will have sanitizer and cleaning supplies as well.



Appointments/ Early Pick Ups

- Please call the office and let the office staff know if your child/children need to be picked up early so we can have them ready.
204-774-8085.
- We will have your child wait at the office until you arrive.
- **Once you arrive please call the office and a staff member will ensure a safe meet up outside of the school.**

APPOINTMENT



End of the day



- Caregivers are asked to **meet students outside of their designated doors. Please remember to practice safe distancing while waiting, and to respect traffic rules.**
- As always, N/K students and primary students will be closely monitored and handed off for pick ups.
- Staff will be available at the doors for assistance.
- **Parents/Caregivers will not be permitted inside the school at this time.**
- Note: There will not be any after school programming to begin the year.

Using the Outdoors:

- Wellington School always promotes using the outdoors as our classrooms. It is recommended that teachers use the outdoors as often as possible.
- Please ensure your child is dressed for the weather, including a hat and water bottle.
- Phys-Ed classes will be outside weather permitting. Please dress and plan appropriately.

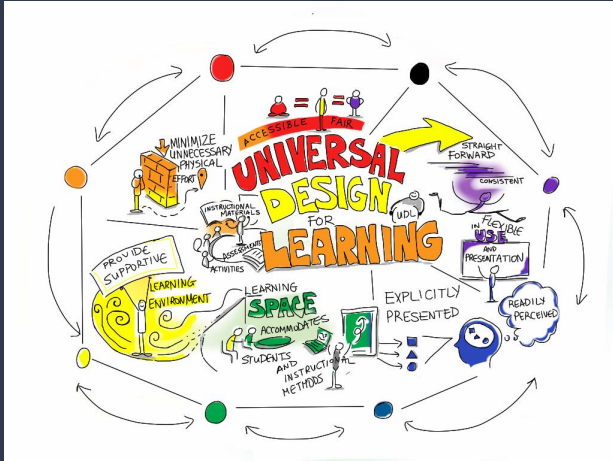


What happens if my child becomes ill at school?



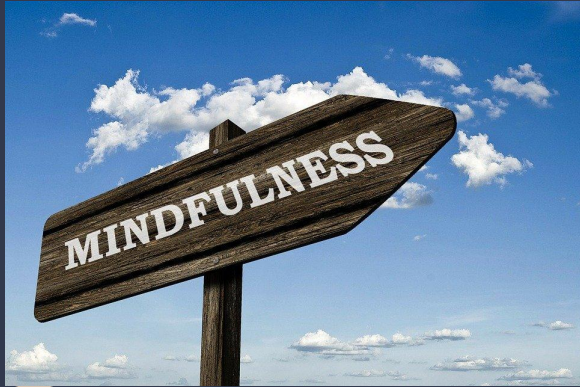
- If a student develops symptoms at school they **must go home immediately** for the safety of others
- If ill the student will be removed from their classroom, given a mask, and will be isolated in the medical room (in the main office) while being monitored by a staff member.
- You will be called to pick up your child immediately.
- **Once you, or designate, arrive, phone the school at 204-774-8085 and a staff member will walk your child out to meet you.**
- Dr. Roussin suggests to take your child for testing immediately to try to catch cases early.
- **Students must remain at home until they can pass the screening tool (i.e. no symptoms)**
- If a COVID-19 case is known we will follow directives from Manitoba Public Health Authorities.

Learning:



- All Winnipeg School Division teachers will utilize WSD assessment tools, observations, and professional judgement to determine **strengths, challenges, and next steps in student learning.**
- Targeted instruction will be crafted to meet the learning needs of your children.
- **The learning focus will be on literacy, mathematics, and student well being/mental health.**
- Wellington School will continue Reading Recovery for Grade 1 students

Student Mental Health/Well Being



- COVID-19 has been tough on all of us, including our students. Student mental well-being will be talked about and monitored as students return to school.
- Staff will be trained on trauma informed classrooms from Clinical Support Services.
- Wellington School will continue to be supported by Clinical Support Services (Psychology, Social Work, Speech and Language, and Literacy).

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- Stay home if ill.
- Bring a water bottle.
- Masks are mandatory for staff and students grades 4 and higher. Masks are recommended for all students.
- Wash your hands with soap multiple times a day (e.g. start and end of the day, when using washrooms, before food prep/eating, when they are dirty, after wiping your nose, etc.).
- Hand Sanitizer is available at the school.
- Keep 6 feet (2 m.) between yourself and others.
- Everyone must follow the guidelines to keep everyone safe.
- No item sharing (food, water bottles, musical instruments, books, games, toys, etc.).

School Supplies:



- Teachers have purchased bulk supplies that will be placed into individual kits.
- School supply fees are \$30.00 per student. Unfortunately, we cannot accept cheques, or make change.
- On the first day of school, tables will be set up outside for staff to collect school supply fees. Receipts will be issued and sent home by the end of the week.
- Following the first day of school, please send fees in a sealed envelope and have your child deliver it to their teacher. You may choose to follow up with an email to the teacher to confirm this.

Staff List & Emails

Room 129	Nursery	Ms. J. Boulley	jboulley@wsd1.org
Room 228	Kindergarten	Ms. K. Sweett	ksweett@wsd1.org
Room 229	Full Day Kind.	Ms. S. Lourenco	slourenco@wsd1.org
Room 215	Grade 1/2	Ms. C. Bednarek	cbednarek@wsd1.org
Room 216	Grade 1/2	Ms. T. Wotherspoon	twotherspoon@wsd1.org
Room 217	Grade 1/2	Ms. S. Lenhardt Mair	smair@wsd1.org
Room 218	Grade 1/2	Ms. S. Rodrigues	prodriques@wsd1.org
Room 219	Grade 1/2	Ms. E. Gonzaga	egonzaga@wsd1.org
Room 109	Grade 3/4	Ms. J. Tohme	jtohme@wsd1.org
Room 209	Grade 3/4	Ms. E. Dahlin	edahlin@wsd1.org
Room 210	Grade 3/4	Mr. N. Kolton	nkolton@wsd1.org
Room 211	Grade 3/4	Ms. R. Turnbull	rturnbull@wsd1.org
Room 212	Grade 3/4	Ms. J. Hydrochuk	jhydrochuk@wsd1.org

Staff List & Emails

Room 110	Grade 5/6	Mr. J. Paintin	jpaintin@wsd1.org
Room 113	Grade 5/6	Mr. S. Trachtenberg	strachtenberg@wsd1.org
Room 114	Grade 5/6	Ms. C. Proulx	cproulx@wsd1.org
Room 115	Grade 5/6	Mr. D. Turnbull	dturnbull@wsd1.org
Room 116	Grade 5/6	Ms. D. Rand	drand@wsd1.org
Reading Recovery		Ms. K. Nygren-Goodman	knygren@wsd1.org
Music		Ms. R. Reimer	rreimer@wsd1.org
Physical Education		Mr. C. Thomson	cthompson@wsd1.org
		Mr. M. Law	mlaw@wsd1.org
Support Teachers		Ms. B. Faria	afaria@wsd1.org
		Mr. E. Sookram	esookram@wsd1.org
Lunch Program		Ms. D. Halliday	dhalliday@wsd1.org

Helpful Links/Resources

Link to WSD Pandemic Planning:

<https://www.winnipegssd.ca/Parents/PandemicPlanning/Pages/default.aspx>

Link to WSD Pandemic Planning Framework:

<https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/WSD%20Framework%20for%20School%20Planning%20during%20pandemic%20WEB.pdf>

Home schooling Information:

<https://www.edu.gov.mb.ca/k12/schools/ind/homeschool/index.html>

Return to School Information for Parents/Guardians

https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guideforparents.pdf

Parent/Guardian FAQs

https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/parent_guardian_faq.pdf

Restoring Safe Schools

https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guidance.pdf

At Home Screening Tool

<https://sharedhealthmb.ca/covid19/screening-tool/>

Closing:



In closing, we want to say how excited we are to see our students and Wellington School families. These guidelines are set to best protect everyone and keep everyone safe. We realize that some of these restrictions are not normal. We can't believe we have to ask parents/caregivers to stay out of the school, but we understand why we must do so. We wish everyone a safe and exciting year of learning!

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Wellington School Administration

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204-774-8085

